

**American Legion Auxiliary Winter Park Memorial Unit 112
General Meeting Minutes**

November 8, 2016

The November general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:05pm by President, Marge Berrios. In that Marge and Debi participated by phone, we opted to not hold a formal opening this month.

Members in attendance included:

Marge Berrios – by phone
Nell Colbert

Debi Shannon – by phone
Thelma Smith

Nell confirmed that we have a quorum for this meeting and Marge was granted permission to deviate from the printed agenda should the need arise.

Nell Colbert reported that the minutes from the last meeting were emailed to all members. The minutes were also posted on the Unit's YahooGroups site and placed on our unit website. Nell had hard copies of the minutes available at the meeting for review by those who had not received them via email. Debi Shannon moved (seconded by Thelma Smith) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report and reported that the Treasurer's Report was emailed to all members and was posted on the YahooGroups site. Nell also made hard copies available at the meeting for review by those who had not received the Treasurer's Report via email. Debi Shannon moved (seconded by Thelma Smith) that the Treasurer's Report be filed for audit. Motion carried.

Nell Colbert reported that the only correspondence received this month was the most recent issue of *The Navigator* Department Communiqué and our bank statement.

Nell Colbert reported on the Post Executive Committee meeting noting that the Legion family holiday party will be held at Perkins Restaurant on University Blvd. on December 15th. The Post also needs our help with the Orlando Marathon on 11/12. We can help with registration, distribute Poppies, and assist at a water station. Nell, Debi, and Thelma are committed to attend.

COMMITTEE REPORTS:

We did not discuss all of the committees but rather specific activities currently in the works.

- **Children and Youth:** We assisted the Goldenrod Chamber of Commerce with their Fall festival and Parade. Nell and Thelma distributed Halloween Safety coloring books.
- **Community Service:** We assisted the Goldenrod Chamber of Commerce with their Fall festival and Parade. Nell and Thelma distributed Halloween Safety coloring books and Nell assisted with ticket sales.
- **Constitution and By-Laws:** We received our Constitution and By-Laws back from the Department Chair but she noted that there are additional revisions needed;

apparently the template that was distributed last year was wrong. Nell is working on the additional changes.

- **Education:** National Education Week is the week of 11/14. Nell will handle obtaining the baskets, filling them with breakfast goodies, and delivering them to the three elementary schools. Nell has not worked on the Reading Rockets project yet.
- **Poppies:** Thelma and Aunita worked the Poppy booth at the Px and raised almost \$180.

OLD BUSINESS:

- Nell noted that she has mailed our grant application to the Rotary Club.

NEW BUSINESS:

- None

After everyone made their contributions to the AEF piggy bank, Debi Shannon offered the benediction and Marge Berrios adjourned the meeting at 7:25pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Marge Berrios, President _____